



Labouré College

Request for Additional Transfer Credit

Name:	ID:	Date:
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Please read and agree with the following statement to request additional transfer credit:

I have verified with the Office of Admissions that official transcripts from all the colleges I attended are part of my official file and that I earned the minimum required grade of “C” or “C+” as noted in the online catalog. I have consulted the Labouré College online catalog and I am familiar with the course description regarding the course for which I am seeking transfer credit, and I understand that, at the Associate in Science degree-level, Labouré College does not authorize transfer credit on the basis of CLEP or similar testing. I understand that Labouré College does not grant credit for “life” experiences, and I understand that Labouré College does not grant credit for courses in which I am currently enrolled.

I have provided to the Office of Admissions, attached to this request, a [course description](#) and/or [course syllabus](#) from the course(s) listed below that I am requesting to transfer.

Signature: _____ Date: _____

Student should supply the following information, in full, on all subjects for which credit is requested				AA Only	Transfer Credit Examiner (Faculty only)			
College/University	Course Number	Course Name	Equivalent Labouré College’s Course Name and Course Number	Grade	Signature of Transfer Credit Examiner	Date of Signature	(Check One) Yes No	
1.								
2.								
3.								
4.								

Return with your course syllabus/description/other supporting documentation to:

One-Stop Student Service Center or admissions@laboure.edu or fax: (617) 296-7947