EMERGENCY MANAGEMENT

What do we plan for?

Extended Utility Failures…

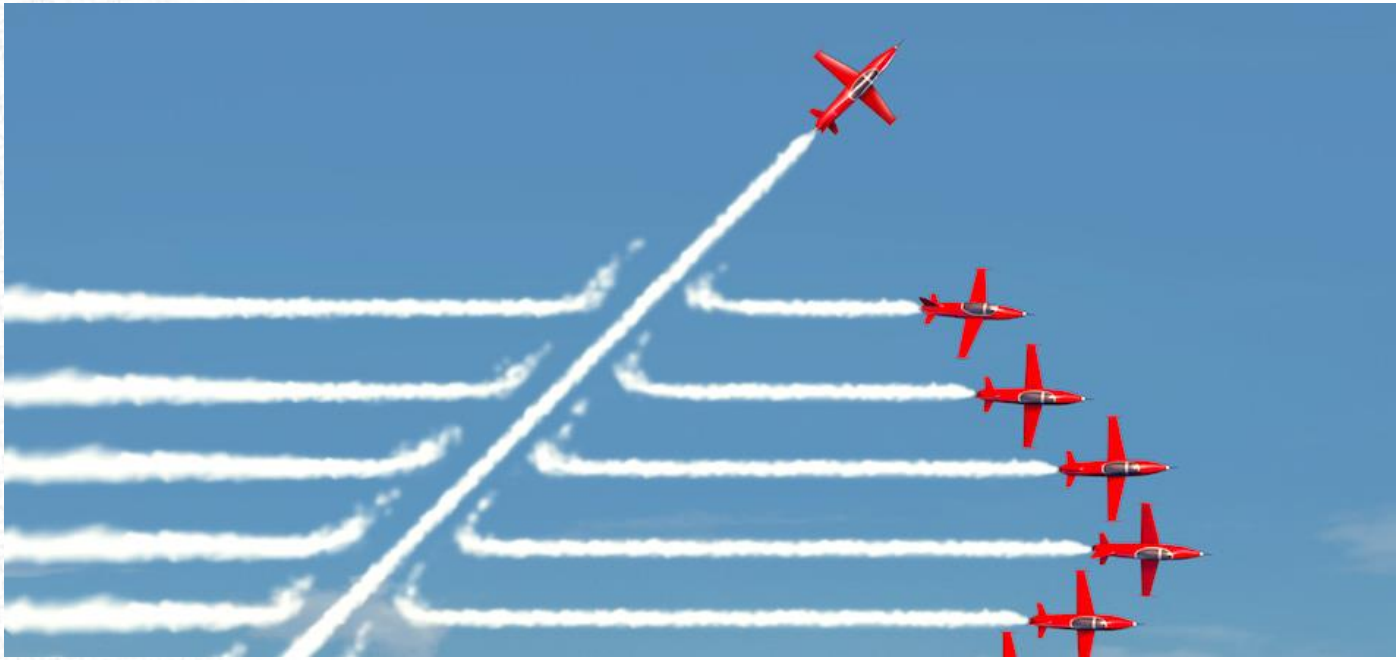
Patient Surge Events…

Active Shooter Incidents…

Patient Evacuation Situations…

What do we plan for?

ANYTHING
that can disrupt the day-to-day
operations of ANY department.



Emergency Operations Plan

CMC's Emergency Management Team maintains an annually updated Emergency Operations Plan (EOP)

- *Explains how CMC will respond to and recover from emergency situations.*
- *CMC's EOP is located online, in PolicyStat*
- *Addresses emergency situations that may affect the hospital campus as well as any offsite location.*

Hazard Vulnerability Analysis

CMC conducts a Hazard Vulnerability Analysis each year for all sites to guide emergency planning activities.

INCIDENT	PROBABILITY	INCIDENT EFFECT					PREPAREDNESS		RISK
		HUMAN IMPACT	PROPERTY IMPACT	FACILITY IMPACT	WARNING TIME	DURATION	PLANNING	TRAINING EQUIPMENT	
	Likelihood this will occur	Possibility of death or injury	Amount of property severly damaged	Complete interruption / shutdown of facility or services	Incident anticipation time	Time incident may continue	Emergency Management / Operations Plan	Staff trained and equipped	Relative Threat
	4 = Highly Likely (probable within this year) 3 = Likely (probable within 3 years) 2 = Possible (probable within 5 years) 1 - Unlikely (probable within 10 years)	4 = Multiple deaths 3 = Injuries result in permanent disability 2 = Injuries do not result in permanent disability 1 = Injuries treatable with first aid	4 = >50% 3 = 25-50% 2 = 10-25% 1 = <10%	4 = >30 days 3 = >2 weeks 2 = >1 week 1 = 24 hours or less	4 = <6 hours 3 = 6-12 hours 2 = 12-24 hours 1 = 24+ hours	4 = >1 week 3 = <1 week 2 = <1 day 1 = <6 hours	4 = No EMP or EOP 3 = EMP/EOP partially complete 2 = EMP/EOP complete 1 = EMP/EOP exercised and/or evaluated	4 = staff not trained on EOP 3 = some staff trained, no equipment 2 = most staff trained, some equipment 1 = Anticipated staff trained and properly equipped	7.00 - 7.4 = Very High 5.27 - 7.00 = High 3.56 - 5.27 = Moderate 1.85 - 3.56 = Low
CBRNE/Bomb Threat	2	3	2	2	4	2	1	1	4.05
Workplace Violence	3	2	1	1	4	1	1	1	3.50
Tornado/ Hurricane	2	2	2	2	3	2	1	1	3.60
Severe Thunderstorm	3	1	1	1	3	1	1	1	3.05
Winter Storm (Ice, Snow, Low temperatures)	4	1	1	1	1	3	1	1	3.40
Flood	1	1	1	1	1	1	1	1	1.85
Fire	2	2	2	3	4	1	1	1	3.95
Info Systems Failure	4	1	1	1	4	2	1	2	3.85
HVAC Failure	2	1	1	1	1	1	1	1	2.30
Water Service	4	0	3	2	4	3	1	1	4.45

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be at the center of it all

Emergency Management Standards

CMC's EOP addresses the six critical elements defined within the Joint Commission's Emergency Management Standards:

- ❑ Communications
- ❑ Resources and assets
- ❑ Safety and security
- ❑ Staff responsibilities
- ❑ Utilities support and Clinical operations
- ❑ Support activities

One Size Fits All(?)

The “all hazards” design of the EOP allows for its ability to guide a response to a range of emergencies regardless of scale, cause or duration.

What's Included in the Plan?

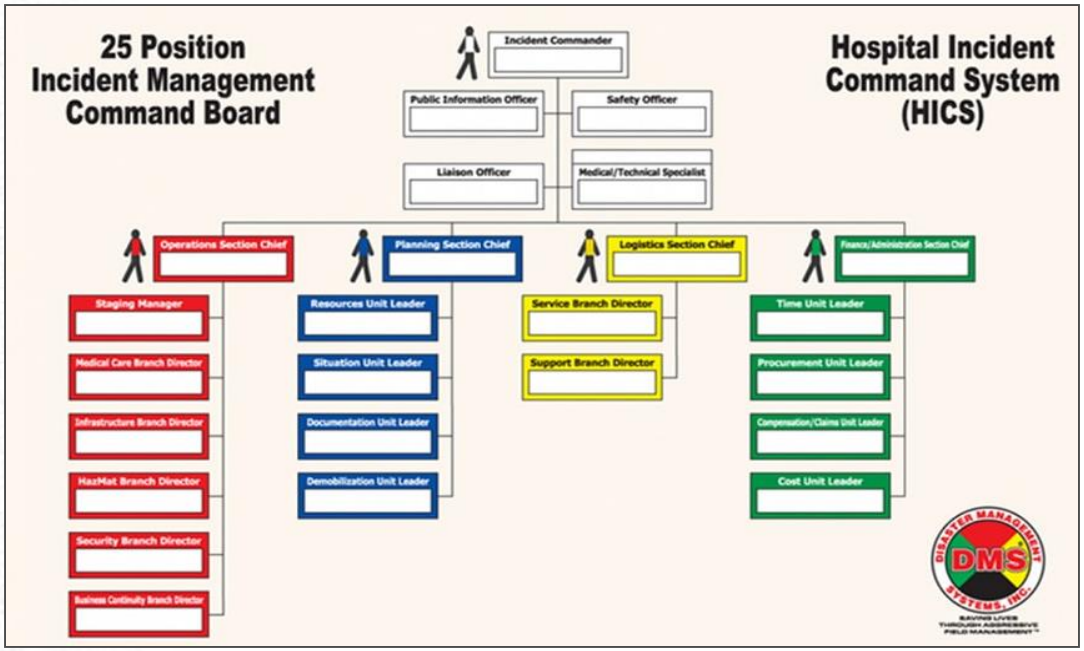
The EOP addresses lines of authority, resource capabilities, response procedures, recovery strategies and identifies alternative sites for care, treatment and other services – not only for patients but for the support of staff, families and pets as well.

Incident Command

CMC utilizes an organizational structure known as the Hospital Incident Command System (HICS) to manage emergency events.

Incident Command

HICS provides for a specific reporting structure that defines roles and responsibilities, establishes communications flow and standardizes documentation.



Incident Command

HICS uses terminology and an organizational structure that is common to and integrates with that of other hospitals as well as that of public safety organizations around the country.

The objective of HICS is to provide strategic direction and coordinate operational support where it is most needed.

Emergency Management Team

CMC's Emergency Management Team members represent myriad departments and specialized areas of expertise. They receive specific initial and ongoing training in both the principles of HICS as well as its application in various emergencies. CMC conducts several exercises each year and uses the lessons learned to improve planning and response activities.

Planning Examples

- Procedures, supplies and trained teams are in place to safely manage an influx of patients, providing decontamination of hazardous substances if necessary.

- Procedures and resources are also in place to safely manage patients requiring enhanced infection control precautions for highly infectious diseases such as Ebola.

Planning Examples

- "Memoranda of Understanding" agreements are in place with local and regional providers to obtain timely delivery of necessary equipment and supplies to support continued operations.

- Procedures are in place to assure the personal needs of staff and their families are addressed during disaster situations. This includes childcare and sheltering of pets.

Response

- Key leaders will partially or fully staff the Hospital Command Center and initiate the necessary HICS organizational functions to best address strategic and operational needs.

- On duty staff are to check in with their Supervisor, Manager or Director for instructions. Use the Emergency Response Procedures binder for guidance. In emergency situations staff may be assigned to perform tasks and functions outside of their normal day-to-day responsibilities.

Response

- Departments and units may be directed to initiate calls to off duty personnel asking for their potential availability and ETA, and provide the list to the Command Center.

- Units will provide an updated bed availability list to the Hospital Command Center. This data as well as other resource availability is shared throughout the region.

- For certain disease outbreaks, immunizations will be provided to staff and their household family members.

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Notification

- Overhead Paging
- Electronic Messaging
  - Manual and automated emails, pages and texts
    - Voalte phones
    - Emergency Notification Software
      - Home/Work/Cell phones (voice & text)
      - Home/Work emails